

# MAIN ST STATION FARMERS MARKET 2020 SETUP DETAILS

**MARKET MANAGER: 1-855-900-3276 (Market Day Cell)**

**Market Manager - Gabrielle Vacheresse – [gabrielle@eatlocal.org](mailto:gabrielle@eatlocal.org)**

## LOCATION

The Main Street Station Farmers Market takes place in the 1100 Block of Station Street between National and Terminal beside Thornton Park. Station Street runs north-south in front of the VIA Rail Station and the Greyhound Bus Depot. This area is a commuter hub - serviced by several bus routes and Skytrain. **The market runs from 2pm - 6pm each Wednesday from June**

**3th - October 7th.** If you are heading west from Hwy 1 on 1<sup>st</sup> Avenue/Terminal, pass Station St and take a RIGHT on Main Street. Take an immediate RIGHT at National and one more RIGHT on Station St. This is 1100 Station St.

## CHECK-IN

It is important that you arrive via National, not from Terminal, so you pull up on the correct side of the street. The market manager will be positioned on Station St near National Avenue. It is important to check in with the market manager when you arrive, even if you have checked your stall designation before arriving - last minute changes do occur. Please do not start setting up without first checking in with the market manager.

## TIMELINE

**12:00pm-12:15pm: vendors without parking may arrive**

**12:15pm: Vendors with parking begin to arrive**

**12:15pm-1:15pm: All vendors have arrived and are setting up**

**2:00pm: Market Opens**

**6:00pm: Market Closes** - all transactions must be complete 10 minutes after the closing bell

**6:20pm: Bring vehicles back** once you have taken down tents

**7:00pm: Market area is clear**

## VENDORS WITH PARKING

You will have a "P" for parking stall allocated to every date you have parking (if you do not see a "P" on ManageMyMarket and think you have parking, please contact the office). **Arrive between 12:15-1:15pm to unload and set-up.** Please do not arrive before 12:15pm to allow vendors without parking to unload and move their vehicles. If you do arrive before 12:15pm, please wait in vendor parking at 1000 Station St until 12:15pm.

## **VENDORS WITHOUT PARKING**

This is most of you! If you do not have a “P” on ManageMyMarket and did not pay for parking, you do not have parking behind your stall. Arrive between 12:00-1:15pm to unload and set-up. Please do not arrive before 12:00 pm as we may need time to clear the street of parked cars.

You have a few options for unloading:

### **Advanced: 12:00-12:15 pm**

- Pull up to the curb and unload into your stall
- Move your vehicle (see Designated Parking)
- Set-up your tent, etc.

### **Loading zones: 12:15-1:15 pm**

- Use one of the two loading zones
- Bring a cart! Move your equipment to your stall
- Move your vehicle (see Designated Parking)
- Set-up your tent, etc.

### **Pay Parking: 12:15-1:15P pm (NOT RECOMMENDED – USE CAUTION)**

- Pay for metered parking stall on east side of Station St
- Bring a cart! Carry equipment across the street and set-up
- Move your vehicle when your meter runs out

## **MAIN ST REMINDERS**

**Unload. Move Your Vehicle. Set-up.** There will be other vendors waiting to unload as well, and it is unsafe and unfair for them to wait or go around the block while you are setting up. The quicker you can unload and move your car to the parking area the better. We greatly appreciate your cooperation on this issue.

**Do not Double Park:** If you arrive later in the day you may find that all the parking stalls are full and you are unable to unload right behind your stall. Double parking on this busy street is very unsafe and may cause us to be fined by parking enforcement.

**If you cannot park, go around the block:** We will have two unloading areas available on either side of the market. If both spots are occupied please go around the block or wait in the VIA Rail parking lot until a spot is open.

## **TAKE-DOWN & DEPARTURE**

Follow the same principles as arrival. Do not bring your vehicle back onsite until you have finished taking down your stall. Vendors with parking are encouraged to leave as quickly as possible (permitted to leave before 20 mins after market closing bell) to free up parking space for vendors without parking.

## **DESIGNATED PARKING**

Designated vendor parking is available on 1000 Station to the north of the market, along a chain-link fence near the empty Vancouver Fair Grounds lot. Once you are unloaded please pull forward and head either around the block or through the VIA Rail parking lot to the vendor parking area – it will be designated with small orange cones. Please pay attention to designated parking signs and park within City parking boundaries (i.e. do not block sidewalk corners). If you are unsure about your parking, please see manager. **VFM is not liable for parking tickets if vehicles are parked illegally.** Please park as close as possible to cars already in the parking area – bumper to bumper is best. The closer you park the more vendors we can accommodate. See Parking DOs and DON'Ts for examples. Make sure you have a yellow Vendor Parking Pass in your windshield so parking enforcement knows you are a market vehicle. Please ask staff for a pass if you don't have one already.

**Please remember that vendor parking is limited and we aren't able to accommodate extra cars for vendor staff. Parking is limited to one spot per vendor – additional vehicles will have to be parked in available neighbourhood spots.**

## **COVID MODIFICATIONS**

We will be controlling the number of shoppers in and out at the market until otherwise directed by Vancouver Coastal Health and the BC Centre of Disease Control. There will be one entry point on the south side of the market and one exit point on the north side - see the [MSS market map](#). Stay updated with VFM COVID protocols on the [vendor page](#).

## **ELECTRICITY/BATHROOMS/ETC**

There is no opportunity to plug in to electricity at this market. Public washrooms at VIA Rail are closed indefinitely. Until they reopen, there is a public washroom located at Main and Terminal.

## **CELL PHONE NUMBER IN CASE OF EMERGENCIES**

The cell phone number is 1-855-900-3276. This is a toll-free call and this number can be used for all markets. Please call if you are running late or are not able to find the site. The phone will be on from 12 pm onwards. If you need to cancel before 12 pm on market day, please contact the office at 604-879-3276.

## **MUSTER STATION**

In case of an evacuation emergency, leave everything and calmly ensure all your personnel evacuate to the muster station. The muster station at Main St Station is located at the roundabout in Thorton Park. The assistant manager will hold vendor, volunteer and stall roll call. The manager will signify return to operations after receiving all-clear from emergency personnel.